

**HOWARD COUNTY MEDICAL CENTER
BOARD OF TRUSTEES**

November 21, 2011

ROLL CALL, QUORUM

Members present: Carol Schroeder, Chairperson; Carol Rasmussen, Vice-Chairperson; William Greenway, Treasurer. Also present: Arlan Johnson, CEO; Thomas Parish, CFO; Kathy Horn, R.N. CNO, Randy Boltz, Quality Coordinator and Randy Hoffman with the audit firm of Seim Johnson.

Absent: Harriet Steenson, Secretary, and Jared Kramer, M.D., Chief of Staff

The meeting was called to order by Carol Schroeder at 8:03A.M. A Quorum was declared. Notification was published in the Phonograph Herald.

- A motion was made by Greenway and supported by Rasmussen to approve the agenda.

Aye: Schroeder, Rasmussen, Greenway

Nay: None

Motion carried.

- Minutes - A motion was made by Rasmussen and supported by Greenway to accept the minutes of the October 31, 2011 meeting.

Aye: Schroeder, Rasmussen, Greenway

Nay: None

Motion carried.

- Financial Report for October 2011 reviewed by Parish. See attachment
 - Banking discussion – The possibility of a new bank was discussed.

REPORTS

- Medical Staff Report – The medical staff has not met since the last board meeting. Because of the holidays, the board met before the med staff.
 - Credentials - None
- Administrators Report - Reviewed by Johnson.
- Quarterly Report – Boltz reported his CQI and Safety quarterly reports. See attachment

OLD BUSINESS

- Strategic Planning – Johnson reviewed and updated the board on the current strategic plan. See attachment

NEW BUSINESS

- Audit Review 2010/2011 – Randy Hoffman, CPA, representing Seim Johnson accounting firm, joined the meeting to review the audited financial statement.
- Metabolic Clinic – Parish reviewed the metabolic clinic’s financial statement. See attachment
- Board of Directors 2012 Meeting dates – A motion was made by Greenway and supported by Rasmussen to approve the 2012 meeting dates. See attachment

Aye: Schroeder, Rasmussen, Greenway
Nay: None

Motion carried.

EXECUTIVE SESSION

- A motion was made by Greenway and supported by Rasmussen to go into executive session at 9:27am

Aye: Schroeder, Rasmussen, Greenway
Nay: None

Motion carried.

- A motion was made by Greenway and supported by Rasmussen to come out of executive session at 9:35am

Aye: Schroeder, Rasmussen, Greenway
Nay: None

Motion carried.

The meeting was adjourned at 9:35A.M.

Carol Schroeder, Chairperson

Carol Rasmussen, Vice-Chairperson

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