

**HOWARD COUNTY MEDICAL CENTER  
BOARD OF TRUSTEES**

**May 26, 2010**

**ROLL CALL, QUORUM**

Members present: Carol Rasmussen, Vice-Chairperson; Harriet Steenson, Secretary; William Greenway, Treasurer; Ron Tagge, Member. Also present: Joyce Grove-Hein Interim CEO; Paul Baumert, Interim CFO; Barb Seams-Meyers, R.N. CNO, Jared Kramer, M.D., Chief of Staff and Randy Boltz, Director of Quality and Safety.

Absent: Carol Schroeder, Chairperson.

The meeting was called to order by Carol Rasmussen at 8:05A.M. A Quorum was declared. Notification was published in the Phonograph Herald.

- A motion was made by Steenson and supported by Greenway to approve the agenda.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- Minutes - A motion was made by Tagge and supported by Steenson to accept the minutes of the April 28, 2010 meeting.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- Financial Report for April 2010 reviewed by Baumert a motion was made by Steenson and supported by Greenway to accept the April financial report as presented and place on file for audit. See attachment
  - Disbursement approval- A motion was made by Steenson and supported by Greenway to approve the disbursement.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

**REPORTS**

- Medical Staff Report –
  - Credentials - A motion was made by Greenway and supported by Steenson to approve the appointments of Dr. Todd Tessendorf and Dr. John Goering.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- Administrators Report - Reviewed by Hein.
- CQI/Safety Quarterly Report – Randy Boltz joined the meeting to share his quarterly report. See attachments

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**OLD BUSINESS**

- Signage – A motion was made by Tagge and supported by Steenson to approve the hiring of Love Signs at a cost of \$22,581.00. See attachment.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- EHR – Joyce Hein reviewed the EHR information. See attachment
- Bylaws Amendment – A motion was made by Tagge and supported by Greenway to approve the attached bylaws amendment.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

**NEW BUSINESS**

- Tuition Assistance Program – A motion was made by Steenson and supported by Tagge to approve the Tuition Assistance Program. See attachment

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- Employee Health Insurance – A motion was made by Steenson and supported by Greenway to approve the recommended cost increase and renewal to the employee health insurance. See attachment

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- Purchase of Computer Switches - A motion was made by Tagge and supported by Greenway to move forward with the ordering of IT switches in two phases; Phase I \$65,000 and Phase II \$45,000 (to be added to the 2010/2011 budget). See attachment

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- 2010/2011 Budget assumptions/Management Plan – Paul and Joyce reviewed the budget and management plan. See attachments
- June Board meeting date – A motion was made by Steenson and supported by Greenway to approve the change of board meeting date in June to June 30, 2010.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried

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**EXECUTIVE SESSION**

- A motion was made by Greenway and supported by Steenson to go into Executive session at 12:00pm for the purpose of a personnel issue; review CEO candidates applications; interview schedule.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried

- A motion was made by Greenway and supported by Tagge to come out of Executive session at 1:03pm

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried

No action taken.

The meeting was adjourned at 1:05pm

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Carol Rasmussen, Vice-Chairperson

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Harriet Steenson, Secretary

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