

**HOWARD COUNTY COMMUNITY HOSPITAL  
BOARD OF DIRECTORS**

**May 27, 2009**

**ROLL CALL, QUORUM**

Members present: Carol Schroeder, President; Carol Rasmussen, Vice-President; Harriet Steenson, Secretary; William Greenway, Treasurer; Ron Tagge, Member. Also present: Jeanine Soneson, CFO; Jennifer Galvan, R.N. CNO; Arlan Johnson, Howard County Medical Clinic Director; Deidre Hurlburt, R.N. and Angela Brennan, M.D.

Absent: Timothy Wick, CEO.

The meeting was called to order by President Carol Schroeder at 8:00A.M. A Quorum was declared. Notification was published in the Phonograph Herald.

- A motion was made by Steenson and supported by Tagge to approve the revised agenda to include an executive session.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- Minutes - A motion was made by Steenson and supported by Tagge to accept the minutes of the April 22, 2009 meeting.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- Financial Report for April 2009 reviewed by Soneson. See attachment

**REPORTS**

- Medical Staff Report – Angela Brennan, M.D. \*Requested solutions to computer system in the clinic as they are not able to find scanned items, etc. \*E.R. coverage and/or compensation increase; when Dr. Brennan and Dr. Kramer were hired they were hired with the expectation of no weekend call, when this changed there were told there would be compensated for their weekends and that it would be a temporary solution. At this, Dr. Brennan notes that all of the medical staff is on board with receiving fair compensation or better yet someone to cover the E.R. on the weekends; a deadline of July1, 2009 has been given with requested solutions. \*Arlan Johnson noted that Dr. Harrahill wants to “keep the group together” and would like to find someone for “holidays and weekends” and that Drs. Kramer, Tomhave and Roger Wells are willing to do whatever it takes. We could look at Locum Tenens, Residents or an additional PA for RHC as well as weekends.
  - Credentialing - A motion was made by Greenway and supported by Steenson to approve the recommended reappointment from the Medical Staff of: Daniel McGowan, M.D. Internal Medicine/Cardiology and David Hadford, M.D. Radiology

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- Compliance Report – The Compliance quarterly report was reviewed by Hurlburt. See attachment.

**REPORTS con't**

- Grievance Policy – A motion was made by Steenson and supported by Greenway to accept and approve the Grievance policy as presented. See attachment.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- CQI Quarterly Report – The CQI quarterly report was reviewed by Hurlburt. See attachment.
- Administrator's report- was reviewed by Soneson in Tim Wick's absence.

**EXECUTIVE SESSION**

- A motion was made by Tagge and supported by Greenway to go into executive session at 9:20 am for the purpose of a personnel issue.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- A motion was made by Greenway and supported by Tagge to come out of executive session at 10:12 am.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- A motion was made by Steenson and supported by Tagge to request an additional Board of Directors meeting with Tim Wick in attendance to be held before the next scheduled board meeting.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- A motion was made by Tagge and supported by Steenson to move forward with the purchase of a new clinic computer system to fulfill the provider's needs; to report back to the board by July 1, 2009.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

**OLD BUSINESS**

- Budget F.Y. 2010 – A motion was made by Tagge and supported by Greenway to approve the 2010 F.Y. Budget with the addition of moving the CT scanner purchase up to 09/10 and to add future outreach clinic expansion to 3 years or less.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

## **OLD BUSINESS Con't**

- Room Rate Increase - A motion was made by Rasmussen and supported by Tagge to approve the recommendation to increase the Acute care rate from \$600 to \$675; Skilled rate from \$390 to \$439 and ICF (self pay) rate from \$160 to \$167 with the private room differential to remain the same at \$20 per day. See attachment.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- Employee Health Insurance - A motion was made by Tagge and supported by Steenson to approve the recommendation to go with TransAmerica stop loss of \$40,000 which amounted to an increase of 5% to both hospital and employees.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

## **Carol Schroeder left the meeting at 11:00 am**

- Redstone Letter of Agreement – A motion was made by Tagge and supported by Greenway to move forward with the letter of agreement with the Redstone Agency.

Aye: Rasmussen, Greenway, Tagge

Abstained: Steenson

Nay: None

Motion carried.

- Bylaws – Tabled until June board meeting

## **NEW BUSINESS**

- Anesthesia Monitor – A motion was made by Tagge and supported by Steenson to approve the purchase of the anesthesia monitor. See attachments

Aye: Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- Buildings and Grounds –
  - West Parking Lot – Approximately \$10,000 has been included to the 09/10 budget with the intent of possibly asphaltting the west parking lot, but to communicate with the “neighbors” before doing so. We will proceed with obtaining bids.
  - West Door; Old admissions area will be added to the special board agenda as well as discussion regarding Leadership Council minutes.

The meeting was adjourned at 12:00 P.M.

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Carol Schroeder, President

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Harriet Steenson, Secretary

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