

**HOWARD COUNTY MEDICAL CENTER  
BOARD OF TRUSTEES**

**June 30, 2010**

**ROLL CALL, QUORUM**

Members present: Carol Schroeder, Chairperson; Carol Rasmussen, Vice-Chairperson; Harriet Steenson, Secretary; William Greenway, Treasurer; Ron Tagge, Member. Also present: Joyce Grove-Hein Interim CEO; Paul Baumert, Interim CFO; Barb Seams-Meyers, R.N. CNO and Jared Kramer, M.D., Chief of Staff.

The meeting was called to order by Carol Schroeder at 7:30A.M. A Quorum was declared. Notification was published in the Phonograph Herald as well as posted at the hospital with change in time.

**EXECUTIVE SESSION**

- A motion was made by Rasmussen and supported by Tagge to go into executive session for the purpose of a personnel issue at 7:25 am.

Aye: Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- A motion was made by Greenway and supported by Rasmussen to come out of executive session at 8:15am.

Aye: Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

No action taken.

Carol Schroeder left the meeting at 8:15am.

Carol Rasmussen resumed chair duties at 8:16 am

- A motion was made by Tagge and supported by Steenson to approve the agenda.

Aye: Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- Minutes - A motion was made by Tagge and supported by Steenson to accept the minutes of the May 26, June 14, and June 16, 2010 meetings with corrections to the June 16<sup>th</sup> meeting.

Aye: Rasmussen, Steenson, Greenway, Tagge

Nay: None

Motion carried.

- Financial Report for May 2010 reviewed by Baumert. See attachment

**REPORTS**

- Medical Staff Report – Dr. Kramer reported nothing new besides the changes in administration as well as stress with survey concerns.
  - Credentials - A motion was made by Greenway and supported by Steenson to approve the reappointments of Lori Harkins, M.D. ophthalmology and James Wendt, M.D. Urology. Dr. Jeremy Kuniyoshi, Radiology has requested to be removed from the Medical Staff.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- Administrators Report - Reviewed by Hein.
- Quarterly Report – Dave Snow joined the meeting to give his quarterly Foundation report. See attachment

**OLD BUSINESS**

- 2010-2011 Management Plan/Budget/Capital Plan – postponed to July meeting
- New CEO Update – See attachment.
- Wide River TEC – Technical services agreement – A motion was made by Tagge and supported by Greenway to authorize to enter into the Wide River TEC Service Agreement.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

**NEW BUSINESS**

- CT Scanner – A motion was made by Greenway and supported by Steenson to approve the purchase and terms of Tax Exempt financing lease by Siemens as recommended. The motion also allows authorization of the CEO to sign the agreement.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

Howard County Medical Center  
Board of Trustees  
June 30, 2010  
Page 3

- EMTALA Policies/Procedures – A motion was made by Greenway and supported by Steenson to approve the attached policies and procedures.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- Relocation & Installation of Server Closet – A motion was made by Greenway and supported by Tagge to approve the relocation & installation of server closet.

Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

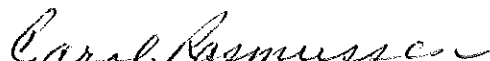
- Laundry Services – A motion was made by Steenson and supported by Tagge to discontinue the out sourcing contract with 30 days notice and to go with 100% in-house laundry services. This motion will also include the approval to pursue the purchase of a washer for the Laundry Department, which will be included in the 2010/2011 budget.


Aye: Rasmussen, Steenson, Greenway, Tagge  
Nay: None

Motion carried.

- Board Education – Carol Rasmussen, Bill Greenway, Harriet Steenson and Ron Tagge viewed the hour long EMTALA video presented by Barbara Person from Baird Holm. Signatures were documented. Carol Schroeder will view a CD of the video at her leisure. See attached PP.

The meeting was adjourned at 11:30 A.M.

  
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Carol Rasmussen, Vice - Chairperson

  
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Harriet Steenson, Secretary jk