

**HOWARD COUNTY MEDICAL CENTER
BOARD OF TRUSTEES**

January 27, 2010

ROLL CALL, QUORUM

Members present: Carol Schroeder, Chairperson; Carol Rasmussen, Vice-Chairperson; Harriet Steenson, Secretary; Ron Tagge, Member. Also present: Timothy J. Wick, CEO; Jeanine Soneson, CFO; Jared Kramer, M.D. Chief of Staff, and Barb Seams-Meyers, R.N. CNO.

The meeting was called to order by Carol Schroeder at 8:00A.M. A Quorum was declared. Notification was published in the Phonograph Herald.

- A motion was made by Steenson and supported by Rasmussen to approve the agenda.

Aye: Schroeder, Rasmussen, Steenson, Tagge

Nay: None

Motion carried.

- Minutes - A motion was made by Tagge and supported by Steenson to accept the minutes of the December 16, 2009 meeting.

Aye: Schroeder, Rasmussen, Steenson, Tagge

Nay: None

Motion carried.

- Board member Term Expiration – A motion was made by Steenson and supported by Rasmussen to recommend that Ron Tagge be recommended to the Howard County Board of Commissioners for a 6 year term, which was accepted.

Aye: Schroeder, Rasmussen, Steenson

Abstain: Tagge

Nay: None

Motion carried.

- Election of Officers – A motion was made by Steenson and supported by Tagge to recommend the current officers remain the same as the previous year.

Aye: Schroeder, Rasmussen, Steenson, Tagge

Nay: None

Motion carried.

- Welcome new Chief of Staff – Dr. Kramer was appointed Chief of Staff at the December Medical Staff meeting.

REPORTS

- Financial Report for December 2009 reviewed by Soneson. See attachment

Bill Greenway, Treasurer arrived at 8:26am

- Medical Staff Report – Dr. Kramer discussed the Med Staff's position on their EMR status.

- Credentials - A motion was made by Rasmussen and supported by Tagge to approve the reappointment of Brian Foote, M.D. Radiologist.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge
Nay: None

Motion carried.

- Administrators Report - Reviewed by Wick see attachment
- Quarterly Report – Soneson gave her Compliance quarterly report. See attachment

NEW BUSINESS

- Conflict of Interest Statement – Signed by all members
- Strategic Planning Retreat – A date has been set for the upcoming Strategic Planning retreat – March 8, 2010 from 5-8pm in the hospital conference room.
- Snow Removal Equipment – Blade – A motion was made by Tagge and supported by Greenway to approve the purchase of a snow removal blade for the maintenance pickup at a cost of \$5,000.00.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge
Nay: None

Motion carried.

OLD BUSINESS

- Tagline Development – It was decided to continue with Redstone Agency for our tagline development. See attachment
- Foundation Donor Recognition board – Carol Rasmussen and Tim Wick were asked to gather ideas that will incorporate all of the donor boards. A recommendation will then be taken to the Hospital board and the Foundation board.
- 403(b) Plan – A motion was made by Rasmussen and supported by Steenson to approve the signing of the 403(b) Plan document. Shauna and Jeanine are to develop an amendment to the provider's contracts for board consideration and present it at their February meeting.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Tagge
Nay: None

Motion carried.

Bill Greenway, Treasurer left the meeting at 10:30am

Howard County Medical Center
Board of Trustees
January 27, 2010
Page 3

A date has been set for the Welcome for Kelli and Jeff Platek, February 28, 2010, from 2-4 in the Alexander Room. We will verify date with Platek's.

Outpatient clinic patients – Harriet Steenson wondered why the fence around the OP clinic door wasn't longer; to help stop the cold weather getting to patients coming and going from mobile units. A suggestion of possibly purchasing robes for the patients might be a solution. This will be addressed.

EXECUTIVE SESSION

- A motion was made by Steenson and supported by Rasmussen to go into executive session at 10:50am for the purpose of annual CEO evaluation.

Aye: Schroeder, Rasmussen, Steenson, Tagge
Nay: None

Motion carried.

- A motion was made by Tagge and supported by Steenson to come out of executive session at 12:12pm. No action taken. An additional meeting has been set for Wednesday February 3, 2010 at 6:00pm in the hospital conference room to continue the executive session.

Aye: Schroeder, Rasmussen, Steenson, Tagge
Nay: None

Motion carried.

The meeting was adjourned at 12:12 A.M.

Carol A Schroeder
Carol Schroeder, Chairperson

Harriet Steenson
Harriet Steenson, Secretary jk