

**HOWARD COUNTY MEDICAL CENTER
BOARD OF TRUSTEES**

December 16, 2009

ROLL CALL, QUORUM

Members present: Carol Schroeder, President; Carol Rasmussen, Vice-President; Harriet Steenson, Secretary; Ron Tagge, Member. Also present: Timothy J. Wick, CEO; Jeanine Soneson, CFO; and Barb Seams-Meyers, R.N. CNO.

Absent: William Greenway, Treasurer.

The meeting was called to order by Carol Schroeder at 8:05A.M. A Quorum was declared. Notification was published in the Phonograph Herald.

- A motion was made by Steenson and supported by Rasmussen to approve the agenda.

Aye: Schroeder, Rasmussen, Steenson, Tagge

Nay: None

Motion carried.

- Minutes - A motion was made by Steenson and supported by Tagge to accept the minutes of the November 25, 2009 meeting.

Aye: Schroeder, Rasmussen, Steenson, Tagge

Nay: None

Motion carried.

- Financial Report for November 2009 reviewed by Soneson. See attachment

REPORTS

- Medical Staff Report – Dr. Tomhave reported on the Medical Staff meeting on December 14, 2009 no significant findings in the routine reports that were given at the meeting. We had election of officers, Dr. Kramer will be Chief of Staff starting in January of 2010, and Dr. Brennan will be Vice – Chief of Staff.
 - Credentials - A motion was made by Rasmussen and supported by Steenson to approve the recommended reappointment from the Medical Staff of: George Adam, M.D. OBGYN and Steven Krueger, M.D. Cardiology

- Administrators Report - Reviewed by Wick. See attachments

- Quarterly Report – Randy Boltz joined the meeting to be introduced to the board members, he is the new Quality/Safety /Infection Control Coordinator.

OLD BUSINESS

- Redstone Logo Review – Colors chosen were – lettering 462 and grass 730 color numbers. Tim will relay this to Redstone. The board did note that we needed to revisit the Mission Statement and to start work on the tag line.

Aye: Schroeder, Rasmussen, Steenson, Tagge

Nay: None

Motion carried.

- Hospital Foundation Recognition board – Look at changing the whole outlook of the Foundation boards to be consistent all the way through. The entire board as well as the Foundation Board needs to be involved in the decision process. Further discussion needed, to table for this meeting.

NEW BUSINESS

- 2010 Trustee meeting dates – A motion was made by Rasmussen and supported by Steenson to approve the 2010 meeting dates with changes to reflect November meeting on the 22nd and the December meeting on the 15th. See attachments

Aye: Schroeder, Rasmussen, Steenson, Tagge
Nay: None

Motion carried.

- 2010 Trustee Calendar – A motion was made by Steenson and supported by Tagge to approve the 2010 calendar. See attachment

Aye: Schroeder, Rasmussen, Steenson, Tagge
Nay: None

Motion carried.

- Capital Equipment (coagulation analyzer) – A motion was made by Tagge supported by Rasmussen to approve the purchase of the coagulation analyzer. See attachment

Aye: Schroeder, Rasmussen, Steenson, Tagge
Nay: None

Motion carried.

- Electronic Remittance Advice (ERA) Software – A motion was made by Tagge supported by Steenson to purchase the ERA software. See attachment

Aye: Schroeder, Rasmussen, Steenson, Tagge
Nay: None

Motion carried.

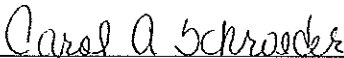
- Trustee Education/Patient Safety Culture/Rural Health Care Leadership Conference – a 10 minute video was viewed by the board members on creating a safe culture and not being afraid to speak out when you see something unusual.
- Executive Session – A motion was made by Tagge and supported by Rasmussen to go into executive session at 9:45am

Aye: Schroeder, Rasmussen, Steenson, Tagge
Nay: None

Motion carried.

- Executive Session – A motion was made by Rasmussen and supported by Steenson to come out of executive session at 10:35am. No action taken.

The meeting was adjourned at 10:35A.M.



Carol Schroeder, President



Harriet Steenson, Secretary