

**HOWARD COUNTY MEDICAL CENTER
BOARD OF TRUSTEES**

August 24, 2011

ROLL CALL, QUORUM

Members present: Carol Schroeder, Chairperson; Carol Rasmussen, Vice-Chairperson; Harriet Steenson, Secretary; William Greenway, Treasurer; and Steven Stebbing, Member. Also present: Arlan Johnson, CEO; Thomas Parish, CFO; Kathy Horn, R.N. CNO and Jared Kramer, M.D., Chief of Staff.

The meeting was called to order by Carol Schroeder at 8:00A.M. A Quorum was declared. Notification was published in the Phonograph Herald.

- A motion was made by Greenway and supported by Steenson to approve the agenda.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Stebbing

Nay: None

Motion carried.

- Minutes - A motion was made by Rasmussen and supported by Stebbing to accept the minutes of the July 27, 2011 meeting with corrections.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Stebbing

Nay: None

Motion carried.

- Financial Report for July 2011 reviewed by Parish. See attachment

REPORTS

- Medical Staff Report – Kramer reported that the med staff had reviewed the usual reports: UR, PEER, CNO, CQI, Pharmacy, etc. He noted that in their monthly clinic meeting they discussed the concept of expanding the clinic hours; the provider on call would have hours from 7a to 7p with a full day off during the week. This will go hand-in-hand with promoting proper ER usage. This will begin, tentatively, on January 1, 2012, on a trial basis for 6 months. If it works out, we will continue, if it doesn't help the ER usage, we may go back to the way we currently operate.

Credentials - A motion was made by Stebbing and supported by Greenway to approve the reappointments of Gregory Alberts, M.D., Urology; Matthew Brennan, M.D., OBGYN, Cody Evans, M.D., Radiology; Brant Luebbe, M.D., General Surgery.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Stebbing

Nay: None

Motion carried.

- Administrators Report - Reviewed by Johnson.
- Quarterly Report – Boltz gave his quarterly CQI/Safety report. See attachment

OLD BUSINESS

- EHR Purchase – The motion from the July Board of Trustees meeting still stands; to sign agreement when completed. see administrators report

NEW BUSINESS

- Patient Call system – A motion was made by Rasmussen and supported by Stebbing to approve the purchase of a patient call system by Protex at a cost of \$103,000.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Stebbing

Nay: None

Motion carried.

- Bond refinance – A motion was made by Stebbing and supported by Steenson to approve the refinance of hospital bonds. See attachments

Aye: Schroeder, Rasmussen, Steenson, Greenway, Stebbing

Nay: None

Motion carried.

- Sidewalk Project – A motion was made by Greenway and supported by Rasmussen to approve the sidewalk bid as attached.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Stebbing

Nay: None

Motion carried.

- Community Center – A motion was made by Stebbing and supported by Steenson to relay to the community center committee that the medical center will not have a wellness center involved in the community center project.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Stebbing

Nay: None

Motion carried.

- Preliminary Bathroom Design – See attachment and administrator report.
- Dishwasher – A motion was made by Greenway and supported by Stebbing to approve the purchase of the dishwasher as proposed attached.

Aye: Schroeder, Rasmussen, Steenson, Greenway, Stebbing

Nay: None

Motion carried.

Discussion Items:

- Lights for the Foundation Board – someone looking at them next week.
- Old admission areas – one spot has art work; the other two spaces to be addressed with the possibility of having pictures of the hospital and other “history” items.

Howard County Medical Center

Board of Trustees

August 24, 2011

Page 3

- Swing bed packets – have specialty clinic nurses hand out packets to Dr. Sextro’s patients with the goal of having them come back to our facility for their skilled care.
- Newsletter – do a focus on our EMS squads in the quarterly newsletter
- Put signs up in the specialty clinic area promoting our PT department; “Doctor Locally – Here are the services we can provide”, etc.

The meeting was adjourned at 10:10 A.M.

Carol Schroeder, Chairperson

Harriet Steenson, Secretary jk